

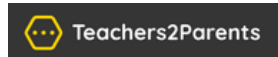
# SchoolMoney Dinner User Guide

School lunches should be ordered via our cashless catering system, **SchoolMoney**.



An Eduspot (SchoolMoney) account will be created for your child. You will receive an activation link to the primary email address provided on your child's registration form.

## Before you start



Download the Teacher2Parent app from your device's app store.



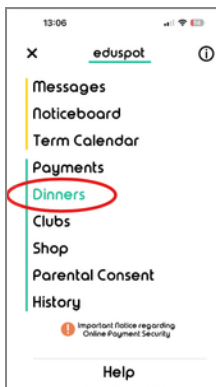
If your child is eligible for Universal Free School Meals or Free School Meals, you must still select your child's meals and complete checkout, but no charge will apply.



## ORDERING SCHOOL LUNCHES

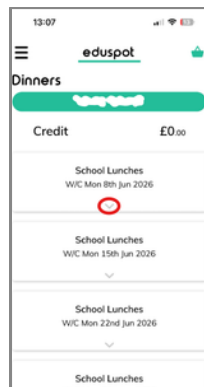
1

Select **Dinners** from the menu.



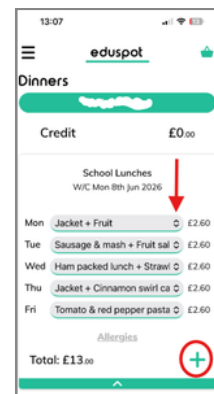
2

Click the down arrow to view the week's menu.



3

Select your child's meal choice for each day using the drop-down menus.



4

Once all meals for that week have been selected, click the green **+** to add them to your basket. (Please add one week at a time.)

5

Repeat for any additional weeks you would like to order.

6

When you have finished, click the basket icon (top right) and proceed to checkout.



**School lunches are ordered in advance. Weekly ordering closes each Thursday for the following week.**